

# Pyramid CONSIGNMENT POLICIES

The Wellness Marketplace at the Pyramid Holistic Wellness Center accepts limited products for consignment sale. If you have a high-quality, affordable product that you think would fit with our mission, please send us an e-mail ([kellyw@pyramidvt.com](mailto:kellyw@pyramidvt.com)) and tell us about it in detail (attaching photos if possible). If this is something that we feel fits with our mission, we will contact you to set up an in-person meeting. Please note that we unfortunately cannot accept all items due to space restrictions.

If we decide to work together, we will first need to decide on what inventory you will leave with us, and we will enter that into our computerized inventory system. Then, we will decide on pricing together, and create bar code labels for each item. We recommend leaving sample or demo items for our customers and employees to try. Then, we will need to enter you into our payout system; for that we will need your mailing address, phone number, and who you would like the checks to be made out to.

In leaving your products at the Pyramid, you agree to hold us harmless in the event that something is shoplifted or damaged accidentally. (It is Pyramid policy to charge its guests for broken items only when it was *not* an accident.)

On the first of each month, we run a report to see which items have sold. Based on our agreed sales amounts, we will then order a check to be sent to you from our bank. You should receive the check between five and ten business days. Due to the large volume of products we sell, we cannot send consignment checks more than once per month.

The Pyramid makes no guarantees about sales volume. We ask consignees to provide appropriate display units and/or guidance as to how to display the items. We have found that consignees who take extra time to make the products look appealing and who provide adequate printed material about each product do the best in sales.

Consignees can take their products back at any time; however, we do ask that consignees work with the employee at the reception desk to take the items out of our inventory system. Advance notice is appreciated for this.

In most cases, we do not accept returns for consignment items unless the item is defective. In which case, we will contact the consignee to coordinate an exchange.

We take care of the payment of any and all state and local sales taxes for your items. We reserve the right to charge a credit card fee for items paid for by credit card.

As noted above, we request that you give us time to consider your products carefully by e-mailing us first. Unfortunately, we will not be able to consider products that are walk-in drop-offs.

Consignees not willing to adhere to these policies should not attempt to consign with us.

If this all sounds good, please e-mail us today and let's get started selling your products!